

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST JEFFERSON BOARD CONFERENCE ROOM  
3616 S. I – 10 Service Road W., Second Floor  
Metairie, Louisiana 70001

MINUTES

MONDAY, SEPTEMBER 11, 2017

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Bruce Galbraith	Sal Scalia
Bob Bradley	Rose Gilbert	Mike Spinato
Rashain Carriere-Williams	Paula LaCour	Marianne Terrebonne
Kevin Centanni	Dede Lyman-Redfearn	Logan Williamson

Authority Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Liz Steinbeiser Riehl, Attorney  
Tammy Valenti, CAA

Guest in Attendance:

Dr. Jim Arey, JPSO Training Director, Prospective Member

The meeting was called to order by Ms. Lyman-Redfearn at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Lyman-Redfearn introduced Dr. Arey and asked him to tell the Board a little about himself and his interest in JPHSA.

A motion was made by Mr. Galbraith to adopt the agenda as presented. Seconded by Mr. Centanni. Passed unanimously.

2. Public Comment. None.

3. Approval of Minutes.

A motion was made by Mrs. Gilbert to accept the minutes as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

4. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Elmwood Update – First Floor Redesign – Ms. Rhoden updated the Board on the use of the first floor at the Elmwood facility. She stated the BHCS will encompass the first floor and

give JeffCare the time needed to expand services and obtain satellite status with HRSA. A discussion followed.

- Office of Public Health Relationship Enhancement – Ms. Rhoden reported the Office of Public Health and JPHSA met to coordinate services to better support the Jefferson Parish community. She stated there were 12 initiatives that were discussed. A discussion followed.

- HRSA One-time Supplemental Grant – Ms. Rhoden reported a one-time supplement grant of \$34,000 was awarded to provide risk management for clinical services. A discussion followed.

- HRSA Site Review Rescheduled – Ms. Rhoden stated the HRSA site-visit will have to be rescheduled due to Hurricane Harvey.

- Community Dialogues – Ms. Rhoden reminded the Board of the Community Dialogues Events and handed out flyers for the Board to give out at meetings and other community events they attend. A discussion followed.

- State General Fund Trend Line – Ms. Rhoden presented the state general fund trend line from 2009 – current fiscal year and reviewed for the Board. A discussion followed.

B) Policy Review – Global Governance-Management Connection – Ms. Lyman-Redfearn opened discussion regarding the Global Governance-Management Connection policy. A discussion followed. There were no changes to this policy.

Unity of Control – Ms. Lyman-Redfearn opened discussion regarding the Unity of Control policy. A discussion followed. There were no changes to this policy.

Accountability of the Executive Director – Ms. Lyman-Redfearn opened discussion regarding the Accountability of the Executive Director policy. A discussion followed. There were no changes to this policy.

C) DDRAC Nominations – Ms. Lyman-Redfearn asked members if they reviewed the nominations that were sent out prior to the meeting. She stated there were three nominations. A discussion followed. A motion was made by Mr. Bradley to accept the nomination and appoint Mr. Teddy Gibson to the DDRAC. Seconded by Mr. Spinato. Passed unanimously. A motion was also made by Mrs. Gilbert to appoint Ms. Kathy Dwyer to the DDRAC. Seconded by Mr. Spinato. Passed unanimously. At this time, Ms. Lyman-Redfearn presented the third nomination, Ms. Jamie Hattier. After discussion, the Board deferred this nomination until the October Board meeting to review the DDRAC qualifications.

D) 2017 Ethics Training – Ms. Valenti asked Board members to send their certificate of completion to her to be filed with the Jefferson Parish Ethics Department.

E) Board Charter Amendment – Ms. Lyman-Redfearn opened discussion of the changes to the Board Charter that was sent out two weeks prior to the meeting. She reviewed the changes and asked for comments. There were no additional changes. The proposed Charter will lay over until the next regular meeting (October 2, 2017) at which time such changes may be

adopted by a two-thirds vote of those present and voting.

F) Nominating Committee – Ms. Lyman-Redfearn asked for a report from the Nominating Committee. Ms. Baltodano-Dubey stated the Committee would like to nominate Ms. Lyman-Redfearn for Chairperson and Mrs. Gilbert for the Vice-Chairperson position. Ms. Lyman-Redfearn asked if there were any nominations from the floor. Hearing none, Ms. Lyman-Redfearn and Mrs. Gilbert both accepted the positions. A motion was made by Mr. Williamson to accept the nominations of the Committee as presented. Seconded by Ms. Terrebonne. Passed unanimously.

G) Policy Governance Training – Ms. Lyman-Redfearn suggested the training scheduled for this meeting be deferred since the Board recently reviewed the Policy Governance Model at the Board retreat last month. The Board agreed.

H) Board Disclosure Statement – Ms. Lyman-Redfearn asked Ms. Valenti to discuss the Board Disclosure Statement Form. Ms. Valenti reviewed the disclosure form and also described the differences between this disclosure form, the annual online ethics training and the financial disclosure, Tier 2.1 for the Louisiana Legislature. A discussion followed.

I) Board Linkage Update – Mr. Centanni stated he was an invited guest at the East Jefferson Republican Women's meeting and spoke about his 6<sup>th</sup> District Justice of the Peace court and also presented on JPHSA and its services. He stated he handed out JPHSA brochures to those in attendance.

## 5. Announcements.

A) Board Generated Items – Mr. Williamson stated he was ill and apologized for being absent at the August meeting & retreat. Ms. LaCour stated she was not at the Board meeting and retreat since her daughter, Hannah, was invited to participate in the Zone Swim Meet which is an arm of USA Swimming. USA Swimming is a feeder for the Olympics. This was the third time she was invited to participate. The Board congratulated Hannah on her accomplishments.

Ms. LaCour stated the Buddy Walk will be held on October 28, 2017, 9:00 a.m. – 3:00 p.m., the walk starts at 11:00 a.m., at Baby Cakes Field on Airline Dr. in Metairie. A discussion followed.

B) Next Board meeting – The next meeting will be held on **Monday, October 2, 2017 at 6:00 p.m., JPHSA East Jefferson Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

## 6. Adjournment.

The Board meeting was adjourned at 7:05 p.m. by a motion made by Mr. Spinato. Seconded by Ms. Carriere-Williams. Passed unanimously.

  
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DEEDE LYMAN-REDFEARN, JPHSA Chairperson